

OAK HILLS HOMEOWNERS ASSOCIATION
Board Meeting Minutes
December 13, 2017

Board members Present: Renate Harvey, Cathy Garza, Peggy Scoggin, Rod Karg,
Tom Dominy, Beenal Amin

Cathy called the meeting to order at 7:02 pm

1. Establishment of Quorum
 - a. Quorum was established.
2. Agenda:
 - a. Approval - Tom motioned to accept the agenda as presented. Peggy seconded the motion. A vote was taken and the motion passed.
3. Minutes:
 - a. Approval for 11-08-2017 Board Meeting Minutes – Peggy motioned to accept the November 8, 2017 Board Meeting Minutes. Renate seconded the motion. A vote was taken and the motion passed with Tom abstaining.
4. Open Forum/Comments:
 - a. A potential homeowner asked about funds being set aside for Hwy 156 traffic issues. Peggy reported on the recent TAMC meeting.
5. Correspondence:
 - a. None.
6. Reports:
 - a. Budget/Utility Report – Steve
 1. Steve presented the Monthly Budget report for November 2017. Peggy motioned to accept the November Monthly Budget Report. Beenal seconded the motion. A vote was taken and the motion passed.
 2. Utility Report presented.
 - b. Administrative Report – Steve
 1. Steve reported that all the homeowners that receive a pre-lien notice last month have paid their HOA dues and are now current.
 - c. Maintenance – Pete
 1. Pete - Replaced manifold on hot tub filter.
 - d. Greenbelt – Rod
 1. No Report
7. Committee Reports:
 - a. CC&R

1. Cathy reported that they are waiting for the By-Laws to be approved.
- b. Landscaping Committee
 1. Rod passed out a draft copy of the OHHA Landscape R&R Implementation Procedures. Tom motioned to accept the OHHA Landscape R&R Implementation Procedures. Rod seconded the motion. After discussion, a vote was taken and the motion passed.
- c. ByLaws
 1. Richard Garza reported that the committee's final draft has been sent out to the Board. The committee will welcome comments from the Board. The Board will meet January 8 at 6pm at Prunedale Library meeting room to review the final draft.
- d. Basketball Court
 1. No update.
8. Old Business:
 - a. Parking Lot Gate Painting
 1. Bids are being obtained.
 - b. Re-Painting of benches in spa/bathrooms
 1. Bids are being obtained.
9. New Business:
 - a. Recreation Center Walkthrough
 1. Rod passed out a list of action items as a result of the Board's walkthrough. The board reviewed each action item.
 - b. Locking Drop Box
 1. The Board continued the discussion from November Board meeting. Rod motioned to buy a locking box to replace the current drop box. Tom seconded the motion. A vote was taken and the motion passed.
10. Adjournment
 - a. Next Meeting Date – January 10, 2018, 7pm Prunedale Library Community Room.
 - b. Tom motioned to adjourn the meeting. Peggy seconded the motion. A vote was taken and the motion passed. The meeting was adjourned at 8:36 pm