

OAK HILLS HOMEOWNER'S ASSOCIATION

Board Meeting Minutes

February 16, 2022

Tom Dominy called the ZOOM meeting to order at 7:06 pm.

1. Establishment of Quorum (4):

a. A Quorum was established with the following members Tom Dominy, Rod Karg, Dana Suverkrop, Todd Friday, Mike Kelly, Fernando Munoz

2. Agenda:

a. Approval of Agenda – Motion to approve agenda. Rod/Dana. Motion carried.

3. Minutes:

a. Approval of January 12, 2022 Regular Session Minutes. Motion to approve the January 12, 2021. Regular Session Minutes were not presented to the board at time of meeting.

b. Budget/Utility Report

1. Approval of the monthly Budget/Utility Report for January 2022- Motion to approve. No report was presented to board at time of meeting.

c. Financial Report Review

1. Approval of the monthly Financial Report for January 2022- Motion to approve. No report was presented to board at time of meeting.

4. Public/Board Comments

a. None

5. Correspondence

1. Emails and phone calls were received from homeowners about Caltrans parking/leaving their equipment in Oak Hills.

6. Reports:

a. Maintenance

1. Chris reported that the effort to install the new pump feeders had started and the spa was closed. Chris also reported that work was on hold due to illness.

2. Chris reported he was in contact with the CPO certification instructor and will be attended class on-line on the 23rd and 24th of this month after missing last month's class.

b. Administrative Report

1. Chris reported that training is going well. Chris reported that there was some difficulty with reports this month due to changes in laws and a PO Box can no longer be used as a sufficient address. Chris motioned to have a mailbox put in at 14460 Charter Oak Blvd to use as the HOA's address. Motion to approve- Tom/Rod. Motion carried.

c. Executive Session Actions

1. Tom motioned for the Executive minutes to be accepted. Todd seconded. Motion carried.

d. Greenbelt - Rod Karg

1. Rod Motioned to have four new picnic tables purchased for Oak Hills. Two purchased from the Operating Fund and two replaced from the Reserve Fund. Mike seconded. Motion carried.

e. Playground Improvements- Rod

1. Rod motioned to accept Paradise Landscaping bid to replace some of the grass in playground with decomposed granite and add a decomposed granite walkway in front of the playground. Paradise Landscaping bid is \$16,984 and would not exceed \$19,000. Todd seconded. Motion carried.

7. Old Business

a. Architectural Review Committee Report

1. None

b. Internet Bridge – Todd

1. Todd reported that the internet bridge was completed and running smoothly.

8. New Business:

a. Streamlining accounts- Rod

1. Rod motioned to close the special projects account and move the funds to the operations account. Mike seconded. Motion carried.

b. CC&R's amendment to change to quarterly billing – Rod

1. Rod motioned to have the discussion at a later date. Tom seconded. Motion carried.

c. Approval for payment for CORE regarding internet Bridge – Todd

1. None

Adjournment – The meeting was adjourned at 7:52 PM. Tom

Next General Meeting Date –March 9, 2022 via ZOOM, 7:00 pm