

OAK HILLS HOMEOWNER'S ASSOCIATION

Board Meeting Minutes

April 13, 2022

Tom Dominy called the ZOOM meeting to order at 7:05 pm.

**1. Establishment of Quorum (4):**

a. A Quorum was established with the following members Tom Dominy, Rod Karg, Dana Suverkrop, Mike Kelly, Fernando Munoz

**2. Agenda:**

a. Approval of Agenda – Motion to approve agenda. Fernando/Dana. Motion carried.

**3. Minutes:**

a. Approval March 9, 2022 Regular Session Minutes. Motion to approve minutes. Fernando/Dana. Motion carried

b. Budget/Utility Report

1. Approval of monthly Budget/Utility report for March 2022. Motion to approve Budget/Utility. Rod/Tom. Motion carried.

c. Financial Report Review

1. Approval of the Monthly Financial Report for March 2022. Motion to approve Financial Report. Rod/Tom. Motion carried.

**4. Public/Board Comments**

a. Presentation was given by two biologists from Cal Trans on selling a parcel of OHHA property (APN 1333461002000) regarding mitigation to protect wildlife.

**5. Correspondence**

a. Emails and phone calls were received from homeowners about the upcoming election for Board Members.

**6. Reports:**

a. Maintenance

1. Chris reported that the effort to install the new pump feeders would start after administration work was finished with the transition to Community Financials and ADP.

2. Chris reported he would be installing the new sliding glass door right after the new pump feeders were installed for the pool and spa.

b. Administrative Report -

1. Chris reported that the transition to Community Financials and ADP was extensive and that Rod and himself are working closely together on getting the transition finished.

c. Executive Session Actions

1. None

d. Greenbelt-Rod

1. Rod reported that he had received three bids for the tree removal on Charter Oak. Rod motioned to except the bid for \$650. Dana second. Motion carried.

e. Playground Improvements- Rod

1. Rod gave an update on the new picnic tables. Picnic tables are delayed due to lack of material from the company. Estimated delivery time two weeks.

**7. Old Business**

a. Architectural Review Committee Report.

1. No Report

**8. New Business**

a. Rod motioned to wave all late fees for homeowners if payments received after the 15<sup>th</sup> of April were paid in full and current on their HOA's. Dana second. Motion carried.

b. Chris will be taking over the mailings and web postings from Todd on hiring for a weekend maintenance person.

c. Rod reported that the transition to Community Financials and ADP wasn't complete, and they are working on it.

d. Election and Annual Meeting agendas were set forth. Mailings for the election must be mailed as soon as possible for voters to receive and mail back to the office.

e. The Board welcomed and introduced a new Board candidate: Cerisa Skinner

Adjournment – The meeting was adjourned at 8:28 PM. Tom

Next General Meeting Date –May 11, 2022 via ZOOM, 7:00 pm