

OAK HILLS HOMEOWNER'S ASSOCIATION

Board Meeting Minutes

November 10, 2021

Tom Dominy called the ZOOM meeting to order at 7:17 pm.

1. Establishment of Quorum (4):

a. A Quorum was established with the following members Tom Dominy, Rod Karg, Dana Suverkrop, Todd Friday

2. Agenda:

a. Approval of Agenda – Motion to approve agenda. Rod/Mike. Motion carried.

3. Minutes:

a. Approval of October 14, 2021 Regular Session Minutes. Motion to approve the October 14, 2021 Regular Session Minutes. Rod/Mike. Motion carried.

4. Public/Board Comments

a. Maricela Salazar held a discussion on how she wants to add a second driveway to her property upon approval from the board. Tom motioned the discussion to be carried out in the following executive meeting.

5. Correspondence:

a. Tom reported about the emails received from Maricela Salazar about her driveway renovation.

b. Tom reported on the emails received from Rod about someone trimming the eucalyptus in the greenbelt.

6. Reports:

a. Maintenance

1. Chris reported that the effort to install the new pump feeders was delayed due to his administrative training. He also reported on the delay of the new spa sliding door due to it being broken in transit.

b. Budget/Utility Report

1. The monthly Budget report for October 2021 was presented. Rod motioned to accept the Budget report as presented. Mike seconded the motion. After discussion, a vote was taken and the motion passed.

c. Financial Report Review

1. Rod and Tom attested that they have reviewed the October 2021 financial documents and reports.

d. Administrative Report -

1. Steve reported that he has been training Chris on the Admin position. This training will be taking place over the next several weeks. The office has been moved to Chris's house.

2. Steve reported that he has received the update changes to the Reserve Study from Golden Consulting. He will be training Chris on how to put together the annual documents. They will be posted to the website when completed.

3. Steve asked for a motion from the Board to give Chris Burris signature authority to all 8 Mechanic Bank accounts for the Oak Hills Homeowners Association and to remove the signature authority for Steven Naslund from the same accounts. Rod so moved. After discussion, a vote was taken and the motion passed.

e. Greenbelt - Rod Karg

1. No Report

f. Executive Session Actions

1. None

7. Old Business

a. Architectural Review Committee Report.

1. No Report

d. Playground Upgrades

1. Rod reported on options to replace the sand in the playground and replacing the grass with decomposed granite or artificial grass. He will reach out and get bids.

8. New Business:

a. The Board authorized Chris the authority to purchase a new printer for administration work not exceeding more than \$750.

Adjournment – The meeting was adjourned at 7:500 PM. Tom/Mike

Next General Meeting Date – December 8, 2021 via ZOOM, 7:00 pm